

Monday 16th April 2018

Dear Parents,

This is to let you know that the DfE authorised the change to an academy for this school on 1st April 2018.

This means that we are now an academy, although the name of the school remains White Bridge Primary School, and we are part of the Epping Forest Schools Partnership Trust-the newly created Multi Academy Trust in this locality.

For the moment, the only change that I need to advise you of is with regard to finances. From this point on, monies that you have previously paid to the school by cheque to either Essex County Council or White Bridge School Fund, will need to be paid to **Epping Forest Schools Partnership Trust**. Please note that this is with immediate effect, so if you are sending in a cheque tomorrow, then it needs to be the new payee please.

We have received a number of cheques today made out to our old payees, and we may have to ask people to re-do those. We are currently awaiting further guidance on this.

Yours sincerely

Mrs J Witteridge

Letters to parents/newsletters/2017-18/summer term